NSP II Return of Funds Process

All questions about NSP II funds transfer, transaction codes, tracking funding at the institution and detailed instructions about how to return any unused funds should be directed to Aubrey Bascombe, Office of Budget and Finance Director, Maryland Higher Education Commission, 6 N. Liberty St., 10th floor, Baltimore, MD 21201, 410-767-3044, [aubrey.bascombe1@maryland.gov](mailto:aubrey.bascombe1@maryland.gov).

For NSP II competitive grant projects nearing completion or requesting a project extension, grant progression on outcomes and time remaining in grant will be taken into consideration with regard to any carryover. If original goals will not be met, remaining grant funds must be returned.

Example: All electronic transactions for refunds for the NSP II Competitive Institutional Grants use.

Agency  R62; TC  412; AOBJ  1204

PCA  38203, $ of refund and NSP II Grant #, with Title

For NSP II Faculty Focused Programs, the faculty may have up to 5 years to utilize their funding for individual awards. In cases of return of funds from faculty focused programs, include the following:

1. PCA 38103: New Nurse Faculty Fellowship (NNFF), name of faculty
2. PCA 38203: Competitive Institutional Grants, name of project name and project number (ex: 11-111)
3. PCA 38303 Cohen Scholars (formerly Hal & Jo Cohen Graduate Nurse Faculty Scholarship), full name of student
4. PCA 38403: Academic Nurse Educator Certification (ANEC), name of faculty
5. PCA 38503: Nurse Educator Doctoral Grants (NEDG), name of faculty